



STEPS TO EAGLE CHECKLIST



- Pre-steps** - Must be at Life Rank, have required Leadership Position and most Merit Badges.
- Find Eagle Scout Mentor. DATE COMPLETED:** _____
- Discuss Merit Badges Left** - Finish or close Merit Badges. **DATE COMPLETED:** _____
Merit badge list available at: <http://usscouts.org/advance/boyscout/bsrank7.asp>
- Send Letters of Recommendation** – Prepare & send LORs. **DATE COMPLETED:** _____
*Consider writing personal cover pages.
Find at: <http://www.northernstar.org/Portals/2/Forms/Eagle-Scout-Confidential-Reference-Letter.pdf>
- Start Eagle Scout Application** - Get merit badge list from Troop Advancement Chair.
Find at: <http://www.northernstar.org/for-members/forms-and-documents>
- Start writing Life Goals.**
- Pick a project** - Write up the “Project Proposal” found in the Workbook. **DATE COMPLETED:** _____
<http://www.northernstar.org/for-members/forms-and-documents>
- Fill out Project Proposal** - Review with Mentor and Eagle Coordinator. **DATE COMPLETED:** _____
- Get verbal project approval** from Council Rep. **DATE COMPLETED:** _____
- Get Approval from Beneficiary. DATE COMPLETED:** _____
- Get Approval from Troop Committee** - Normally first Thursday of the month.
- Complete the “Project Plan” found in the Workbook** - This must be done prior to beginning work on your actual project. **DATE COMPLETED:** _____
- Complete an Eagle Scout Service Project Fundraising Application** if you need to raise funds in order to carry out their project, or if they will be securing donation of materials.
 - DATE COMPLETED:** _____
- Get Final Approval from District Rep** - Normally Second Tuesday of the month.
 - DATE COMPLETED:** _____
- Start work on your “ Project Plan” and complete it. DATE COMPLETED:** _____
- Schedule and complete project. DATE COMPLETED:** _____
- After the project is complete, **write-up the “Project Report”** in the Workbook.
 - DATE COMPLETED:** _____
- Complete all Eagle Rank Requirements** including a position of responsibility.
 - DATE COMPLETED:** _____
- Complete writing Life Goals. DATE COMPLETED:** _____
- Review ALL paperwork** with Eagle Coordinator. **DATE COMPLETED:** _____
- Final Scoutmaster Conference. DATE COMPLETED:** _____
- Final Signatures** and Eagle Coordinator brings paperwork in. **DATE COMPLETED:** _____
- Attend Eagle Scout Rank Board of Review.**